Request for Budget Amendment

Budget Amendment #

Department: CRA

Dept. Head: Kristie Vazquez

Date of Request: 12/9/2025

Date of Board Mtg, if req'd:

Budget Line Item Transfer

Account Number	Account Name	Current Budget	Increase	Decrease	Amended Budget
103-5210-523-23-01	health/dental/vision/life insurance	$ 53,746	$ 537		$ 54,283
103-5210-562-62-01	buildings	$ 2,000,000		$ 537	$ 1,999,463
		Totals	$ 537	$ 537	

Explain why these funds were not originally budgeted and the justification for your request now:
transfer funds to cover the additional increase in employer contribution for Health/Dental/Vision and Life insurance.
Council Approved increasing the contribution from 8.7% to 10.4%.

Request submitted by:

Dept. Approval:

Request approved by:
CRA Director

Date: 12.18.25

Request authorized by:
CRA Chairman

Date: 12.18.25